

"Understanding the organisation and its context"

Step 1	Step 2	Step 3	Step 4	Step 5
Review the action items below to get started	Yes/No ? Are you doing any of these?	If Yes This is your Strength <i>Write down what you have and are already practicing in your organisation</i>	If NO This is your Weakness <i>Write down what you don't have or are not already practicing in your organisation</i>	How are you going to improve your current situation? List some action items to work on your weaknesses or improve what you are currently practicing
Be clear about the purpose of your organisation; why your organisation exists? Write down vision and mission for your organisation.				
Make a list of internal issues and external issues that are relevant to your business.				
Make a list of stakeholders/parties that are interested in your business. Then note the key interests of each of these interested parties/stakeholders				
Identify compliance obligations that are crucial to your business. (for example, environmental, OHS, quality, customer requirements etc.)				
Assess the risks and opportunities for your business that may arise from internal and external issues, interested parties as well as compliance obligations.				
Be informed about the context and check if you are still on the right track in your mission towards your vision.				
Make an informed decision when setting strategic direction for your mission to achieve your vision. (e.g. come up with actions to improve, manage risks and optimise opportunities etc.)				
Review the above steps, monitor the outcomes periodically and improve.				